

**Thomas D. McLennan & Associates**  
Educational/Management Consultants  
and  
**Temporary School Staff, Inc.™**

**June 1, 2009**

**Dear Temporary School Staff Employee:**

**Our records indicate you were a substitute employee for Temporary School Staff during the 2008-2009 school year.**

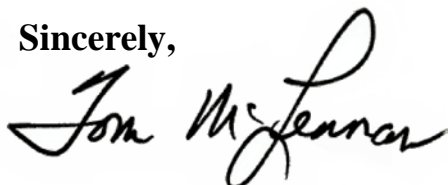
**In order to comply with changes in federal and Michigan laws concerning assurance of employment following vacation breaks, you are hereby notified that you have assurance of employment in the same or similar capacity with Temporary School Staff, Inc immediately following the 2009 Summer Recess.**

**This notification shall not be construed as a past practice under the Michigan Public Employment Relations Act.**

**Please fill out a profile form to let us know you will be returning and update any of your personal information. If you are a substitute teacher and do not have a current certificate, you will need a new permit for the 2009-2010 school year. You can find a profile form and permit application on our website [www.temporaryschoolstaff.com](http://www.temporaryschoolstaff.com). You can fax, mail or email your information to us starting in August 2009, so we can have your information finalized by the beginning of the new school year.**

**Thank you for your service as a substitute employee. Have a good summer recess and we hope you continue with Temporary School Staff for the 2009-2010 school year.**

**Sincerely,**



**Thomas D. McLennan  
President**

